

BUSINESS CARD ORDER FORM

Once we receive your order you can expect your printed business cards within a week to 10 days. Fill out the form below and send it to the Print Shop with your budget code.

Please mark choice of ink color. Please return your proof copy promptly for faster service.

Current Pricing:

Black Ink

50 cards	\$6.85
100 cards	\$13.70
500 cards	\$16.70
1000	\$20.40

Blue Ink

50 cards	\$8.08
100 cards	\$16.15
500 cards	\$28.00
1000 cards	\$42.90

Name Title, department	
Educational Service Center 2727 N. Ferry Street Anoka, MN 55303 763-506-0000 763-506-0000 (Fax) 000-000-0000 (Cell) First.Last@ahschools.us www.ahschools.us	

sample

FILL OUT FORM BELOW AND SUBMIT TO THE PRINT SHOP

Today's date: _____

Date needed: _____

Ink choice:

Black Blue

Quantity: _____

Budget code:

Deliver to:

Name: _____

Building: _____

Special instructions:

Information as it will appear on your business card: (Please print.)

_____ Name

_____ Title

_____ Department

_____ Building

_____ Street Address

_____ City, State, Zip

_____ Phone

_____ Fax

_____ Cell (optional)

_____@ahschools.us Email

www.ahschools.us Web

Email completed form to **printshop@ahschools.us** or fax to **763-506-1590**.

Form may be duplicated.